

COLLEGE PRESIDENT
QUALIFICATIONS AND DUTIES

BFA
(LOCAL)

The College President is the chief executive officer of the institution and has responsibility for the overall administration of the College District. Specific responsibilities include, but are not limited to, the following:

1. Attend all Board meetings and participate in deliberations;
2. Act as the chief advisor to the Board in all matters pertaining to the educational and business affairs and policies of the College District;
3. Serve as the chief administrator and professional leader of the Board and work under its direction;
4. Assume overall responsibility for College programs and services, including administration, organization, personnel, education and instruction, student services, and business affairs;
5. Develop in consultation with the Board the organization plan of the College District;
6. Present such information as required in the formation of College policies; recommend proposed policies to the Board for its consideration; and, implement and interpret the policies of the Board;
7. Oversee the development of administrative regulations and procedures, as necessary, to implement College District policies;
8. Represent the College to the community, governmental agencies, and other institutions and organizations;
9. Exercise appropriate administrative and fiscal control over the College District's intercollegiate athletics program;
10. Provide direction and control of the College's fund-raising activities;
11. Report to and advise the Board on the needs, plans, and activities of the College organization; and,
12. Perform such other duties as the Board may assign.