

CLASSIFICATION

Students shall be classified as follows:

1. Freshman - This term shall generally refer to a student who has completed fewer than 30 units of credit which may be applied towards a degree.
2. Sophomore - This term shall generally refer to a student who has completed 30 or more units of credit which may be applied towards a degree, has not yet received an associate or higher degree and does not have upper division standing in a four-year institution.
3. Junior – This term shall generally refer to a student who has completed 60 or more units of credit which may be applied towards a bachelor degree and is enrolled in upper-level courses.
4. Senior – This term shall generally refer to a student who has completed 90 or more units of credit which may be applied towards a bachelor degree is currently enrolled in upper level courses.

Students may also be classified as a full-time or a part-time student according to the criteria listed below:

1. Part-time - This term shall generally refer to a student carrying less than 12 units of work during a fall or spring term or less than six units of work during a summer term.
2. Full-time - This term shall generally refer to a student carrying 12 or more units of work during a fall or spring term or six or more units of work during a summer term.

## GRADING SYSTEM

Grades shall be reported for each student for courses undertaken at the College. Such grades shall generally adhere to the following system:

<u>Grade</u>	<u>Interpretation</u>	<u>Point Value</u>
A	Excellent or Outstanding	4
B	Good or Above Average	3
C	Average or Expected	2
D	Poor but Passing	1
F	Failing	0
I	Incomplete (See Note 1)	Not Computed
W	Withdrawn (See Note 2)	Not Computed
AWN	Administratively Withdrawn (See Note 3)	0
CRA	Credit (See Note 4)	Not Computed
CRB	Credit (See Note 4)	Not Computed
CRC	Credit (See Note 4)	Not Computed
NCD	No Credit (See Note 4)	Not Computed
NCF	No Credit (See Note 4)	Not Computed

### NOTES

1. Incomplete work must be completed on or before the end of the next long semester. Work not completed by the end of the next long semester (excluding summers) will automatically be changed to a grade of "F." Students with a grade of 'I' will not be eligible for 'Honors' until the 'I' has been completed.
2. The last day to drop a course with a grade of 'W' is noted in the College Calendar.
3. Administrative Withdrawal for non-attendance.
4. Developmental courses are not computed in the official semester or cumulative GPA, effective Spring 1988.

### REPEATED COURSES

When a student repeats (takes the same course more than once) a course at Galveston College, the hours and grade earned on the last graded course will be used in computing the cumulative grade point average, even when the last grade earned is lower. Transcripts will indicate all courses and grades even when a course is not calculated into the GPA.